Economic Recovery Advisory Board Homework Assignments for Working Groups June 25, 2020

- 1. Each state agency director should set up times to meet with your chairs and co-chairs to discuss which stakeholders will become members of your assigned working group.
- 2. Based on discussions with workgroup leadership, volunteer members will be identified and contacted to serve on each workgroup.
- 3. Each working group, using the input and discussion from our first meeting, along with initial draft materials, will draft a proposed working group charge while also identifying each workgroup member (see Charge Template attachment).
- 4. Be prepared to discuss your working group timeline, along with your plans to assess, seek input, identify, research, and recommend actions related to your workgroup at the Economic Recovery Advisory Board meeting on July 2.

Deadline for Completion: 1:00 p.m., July 1, 2020

Submit materials (workgroup charge and identified workgroup members) to Joel Anderson (joel.anderson@iowa.gov)